

# Committee Agenda



**Epping Forest  
District Council**

## **Cabinet Monday, 13th November, 2006**

**Place:** Civic Offices, High Street, Epping  
**Room:** Council Chamber  
**Time:** 7.00 pm  
**Committee Secretary:** Gary Woodhall (Research and Democratic Services)  
Email: gwoodhall@eppingforestdc.gov.uk Tel:01992 564470

### **Members:**

Councillors Mrs D Collins (Chairman), C Whitbread (Vice-Chairman) A Green, Mrs A Grigg, J Knapman, S Metcalfe, Mrs M Sartin, D Stallan and Ms S Stavrou

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**PLEASE NOTE THE START TIME OF THE MEETING THE COUNCIL HAS AGREED REVISED PROCEDURES FOR THE OPERATION OF CABINET MEETINGS. BUSINESS NOT CONCLUDED BY 10.00 P.M. WILL, AT THE DISCRETION OF THE CHAIRMAN, STAND REFERRED TO THE NEXT MEETING OR WILL BE VOTED UPON WITHOUT DEBATE**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

(Head of Research and Democratic Services) To declare interests in any item on this agenda.

**3. MINUTES**

To confirm the minutes of the meeting of the Cabinet held on 4 September 2006 (previously circulated).

**4. ANY OTHER BUSINESS**

Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs 6 and 24 of the Council Procedure Rules contained in the Constitution require that the permission of the Chairman be obtained, after prior notice to the Chief Executive, before urgent business not specified in the agenda (including a supplementary agenda of which the statutory period of notice has been given) may be transacted.

In accordance with Operational Standing Order 6 (non-executive bodies), any item raised by a non-member shall require the support of a member of the Committee concerned and the Chairman of that Committee. Two weeks' notice of non-urgent items is required.

**5. REPORTS OF PORTFOLIO HOLDERS**

To receive oral reports from Portfolio Holders on current issues concerning their Portfolios, which are not covered elsewhere on the agenda.

**6. OVERVIEW AND SCRUTINY**

To consider any matters of concern to the Cabinet arising from the Council's Overview and Scrutiny function.

**7. FINANCE AND PERFORMANCE MANAGEMENT CABINET COMMITTEE - 17 JULY 2006 (Pages 5 - 10)**

(Chairman of the Finance and Performance Management Cabinet Committee) To consider the minutes of the meeting held on 17 July 2006 and the recommendations therein (C/069/2006-07).

**8. FINANCE AND PERFORMANCE MANAGEMENT CABINET COMMITTEE - 25 SEPTEMBER 2006 (Pages 11 - 18)**

(Chairman of the Finance and Performance Management Cabinet Committee) To consider the minutes of the meeting held on 25 September 2006 and the recommendations therein (C/070/2006-07).

**9. FREE SATURDAY CAR PARKING (Pages 19 - 24)**

(Civil Engineering and Maintenance Portfolio Holder) To consider the attached report (C/067/2006-07).

**10. POTENTIAL DEVELOPMENT FOR AFFORDABLE HOUSING - PIKE WAY, NORTH WEALD (Pages 25 - 28)**

(Housing Portfolio Holder) To consider the attached report (C/071/2006-07).

**11. ACCEPTANCE OF TENDER - COMMUNAL COLD-WATER STORAGE TANK REPLACEMENT PROGRAMME 2006/07 (Pages 29 - 30)**

(Housing Portfolio Holder) To consider the attached report (C/072/2006-07).

**12. SPRINGFIELDS IMPROVEMENT SCHEME - REPURCHASE OF LEASEHOLD FLAT (Pages 31 - 32)**

(Housing Portfolio Holder) To consider the attached report (C/073/2006-07).

**13. PROVISION OF SOCIAL HOUSING GRANT TO PROVIDE AFFORDABLE HOUSING - THE QUARTER, CHIPPING ONGAR (Pages 33 - 36)**

(Housing Portfolio Holder) To consider the attached report (C/074/2006-07).

**14. CONSULTATION PLAN 2006/07 (Pages 37 - 60)**

(Finance, Performance Management and Corporate Support Services Portfolio Holder) To consider the attached report (C/075/2006-07).

**15. GAMBLING ACT 2005 - ADOPTION OF STATEMENT OF PRINCIPLES AND CONSEQUENTIAL CHANGES TO THE LICENSING SYSTEM (Pages 61 - 66)**

(Environmental Protection Portfolio Holder) To consider the attached report (C/078/2006-07).

**16. INDUSTRIAL DEVELOPMENT LAND SALE - MERLIN WAY, NORTH WEALD (Pages 67 - 70)**

(Leader of the Council) To consider the attached report (C/076/2006-07).

**17. DEVELOPMENT PROPOSALS - LANGSTON ROAD INDUSTRIAL ESTATE, LOUGHTON (Pages 71 - 82)**

(Leader of the Council) To consider the attached report (C/077/2006-07).

**18. RE-USE OF PUBLIC SECTOR INFORMATION REGULATIONS AND ICT (Pages 83 - 88)**

(Customer Services, Media, Communications and ICT Portfolio Holder) To consider the attached report (C/079/2006-07).

**19. EXCLUSION OF PUBLIC AND PRESS**

**Exclusion:** To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

<b>Agenda Item No</b>	<b>Subject</b>	<b>Exempt Information Paragraph Number</b>
20	Leisure Management Contract – Epping Sports Centre	3

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

**Confidential Items Commencement:** Paragraph 9 of the Council Procedure Rules contained in the Constitution require:

- (1) All business of the Council requiring to be transacted in the presence of the press and public to be completed by 10.00 p.m. at the latest.
- (2) At the time appointed under (1) above, the Chairman shall permit the completion of debate on any item still under consideration, and at his or her

discretion, any other remaining business whereupon the Council shall proceed to exclude the public and press.

- (3) Any public business remaining to be dealt with shall be deferred until after the completion of the private part of the meeting, including items submitted for report rather than decision.

**Background Papers:** Paragraph 8 of the Access to Information Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information (as defined in Rule 10) and in respect of executive reports, the advice of any political advisor.

Inspection of background papers may be arranged by contacting the officer responsible for the item.

**20. LEISURE MANAGEMENT CONTRACT - EPPING SPORTS CENTRE (Pages 89 - 92)**

(Leisure and Young People Portfolio Holder) To consider the attached report (C/080/2006-07).